

**MABEL HOGGARD ELEMENTARY SCHOOL**  
**School Organizational Team Minutes**  
**January 23, 2018**  
**3:35 pm**

MABEL HOGGARD ELEMENTARY School Organizational Team (SOT) meeting was called to order at 3:37 pm on January 23, 2018. The meeting was held in the Library.

**Members present:** Nancy Brune, Robin Maglicco, Victoria Dailey, Christopher Ho, Nakia Woodson, Magnolia Williams, and Davonna Coleman. **Members absent:** Kayanne Johnson. Also present was Principal Stacey Scott Cherry and Bonnie Peffer.

**Review of Minutes**

Dr. Maglicco made motion to approve the minutes from the December 19, 2017 SOT meeting. Victoria Dailey seconded. Motion carried.

**Budget**

Principal Scott-Cherry noted that the plan of operation (including school performance plan and school budget) are due to CCSD Central Administrative Offices by February 14, 2018. She suggested that the SOT meet in two weeks to finalize the plan of operation (budget, school performance plan). The school leadership team reviews data to write the school performance plan.

The SOT reviewed the budget, including the Title I budget and the Strategic Budget.

**Title I Budget**

Principal Scott Cherry noted that in 2017-2018, Hoggard received \$55,650 in Title I funds. For 2018-2018, Hoggard should receive \$100,890 in Title I funds. This increase owes to the fact that our FRL student population has increased from 69 percent to 75 percent. Scott Cherry noted that we are 4 points away from being a Tier I Title I school. Current, we are a Tier II Title I school. The tiers are based on the percentage of FRL students enrolled in the school. Of the Title I budget, we must set aside 1 percent (\$1008.90) for parental involvement. The school team must submit the Title I budget by Friday, January 26, 2018. Scott-Cherry noted that Mabel Hoggard used the 2017-2018 Title I funds to pay for one literacy strategist position.

SOT members expressed an interest in using Title I funds for technology. The school's supply of Chromebooks is limited.

**Strategic Budget**

Ms. Scott-Cherry noted that our strategic budget had increased Increase of \$195,817.60 in 2018-2018 over 2017-2018. (**\$195.817.6** = \$159,666.26 (Magnet funds '18-19) + \$100,890.00 (Title I funds '18-19) + (-\$64,738.71 difference in strategic budget).

Scott-Cherry noted that Hoggard currently has five instructional strategists. In the strategic budget, we are budgeted for two campus security monitors. However, we currently only have one security monitor. If we choose not to hire a second campus security monitor, we would have \$77,970.59 left over for

Hoggard's general fund. Scott-Cherry noted that we currently owe CCSD Central Administrative Offices \$4,000. Hoggard can pay CCSD out of the Student General Fund or take out of next year's budget.

### **Title I budget approval**

Ms. Dailey made motion to pay for Kerry Harkin (literary strategic) out of Title I budget funds. Dr. Maglicco seconded. Motion carried.

### **School Data**

The SOT agreed to look at Hoggard SBAC data by subgroup to look at achievement gaps and review strategies to address those gaps.

Dr. Maglicco made a motion that Hoggard will use its available funds to hire: one campus monitor, three kindergarten aides, and one school aide position. Ms. Dailey seconded. Motion carries. Scott-Cherry notes that this leaves Hoggard with \$,5342.87 in Title I funds.

### **Volunteers on Campus**

Scott-Cherry provided an update on volunteers at campus. The Hoggard PTA wants to assist anyone who needs background check. If SOT members are aware of parents who have dropped away from volunteering because they cannot afford to meet the requirements of undergoing a background check, please let the office know. The PTO will provide support for up to 10 families.

### **CCSD Transitions to Google**

Scott-Cherry noted that the school had transitioned to Google for email.

### **Meeting dates for 2018**

February 6, March 6, April 17, May 8

3:35 library

Ms. Dailey motioned to adjourn at 4:45 pm. Nakia Woodson seconded.