

**ALL VOLUNTEERS FOR THE CLARK COUNTY SCHOOL DISTRICT  
WRITTEN ACKNOWLEDGEMENT OF LEGAL DUTY TO REPORT CHILD ABUSE OR NEGLECT,  
SEXUAL CONDUCT, LURING, AND CORPORAL PUNISHMENT**

Thank you for taking the time to volunteer with the Clark County School District ("CCSD"). The safety of our students is a priority. As we work together to serve our students, it is important that you understand the requirements of Nevada state law and CCSD policy and regulations related to the reporting of child abuse.

**WHO IS REQUIRED TO REPORT**

As a volunteer, you are required under Nevada law, CCSD Regulation 5152, and CCSD Regulation 4100 to report child abuse or neglect. You are also required to report child abuse or neglect, sexual conduct, luring, or corporal punishment by another employee of or volunteer for a public school or private school. CCSD employees are also required to report.

**WHEN SHOULD A REPORT BE MADE**

Nevada law requires a report to be made "**as soon as reasonably practicable but not later than 24 hours after** the person knows or has reasonable cause to believe the child has been abused or neglected." The same timeline applies to corporal punishment, abuse or neglect, sexual conduct, or luring by an employee or volunteer of a public or private school. CCSD encourages immediate reporting. You do not need prior permission of school administration to report. Reporting is an individual duty for all employees and volunteers who have independent observations and/or first-hand knowledge. Do not assume another person has made the report.

**WHAT MUST BE REPORTED AND THE PROCEDURES FOR REPORTING**

- **CHILD ABUSE AND NEGLECT** must be reported. Child abuse and neglect is defined in NRS 432B.020 and CCSD Regulation 5152.
  1. **Call the Child Abuse and Neglect Hotline (702-399-0081); and**
  2. **Contact a school administrator.** The administrator will then comply with duties as set forth in CCSD regulations.
- **CORPORAL PUNISHMENT** of a child in violation of NRS 392.4633 or NRS 394.366 by another employee of or volunteer for a public school or private school must be reported.
  1. **Call the Child Abuse and Neglect Hotline (702-399-0081); and**
  2. **Contact a school administrator.** The administrator will then comply with duties as set forth in CCSD regulations.
- **ABUSE OR NEGLECT, SEXUAL CONDUCT, OR LURING** of a child by another employee of or volunteer for a public school or private school must be reported. These terms are defined in CCSD Regulation 5152, Regulation 4100, and on the attached definitions sheet.
  1. **Call the Child Abuse and Neglect Hotline (702-399-0081); and**
  2. **Call a law enforcement agency** (CCSD School Police (702-799-5411) or local law enforcement); **and**
  3. **Contact a school administrator.** The administrator will then comply with duties as set forth in CCSD regulations.

**ADDITIONAL INFORMATION**

Child means any person under the age of 18 years or, if in school, until graduation from school.

You may not undertake your own investigation. Investigation (questioning witnesses or obtaining written statements) as well as notification to the family, counselors, and/or family intervention are the responsibility of Child Protective Services ("CPS") and law enforcement.

Immunity from civil or criminal liability is provided under the law to those making such reports in good faith.

Failure to follow these reporting requirements may result in revocation or termination of your ability to access students. Also, any person who knowingly and willfully violates the reporting requirements is guilty of a misdemeanor for the first violation and a gross misdemeanor for each subsequent violation. Any person who willfully violates NRS 432B.280 regarding the confidentiality of child abuse or neglect reports and investigations is guilty of a misdemeanor.

As a volunteer, you may also be the subject of a child abuse report.

**ACKNOWLEDGEMENT OF RESPONSIBILITY**

**I have read the above statement and will comply with the applicable reporting requirements.**

Volunteer's Name (Printed): \_\_\_\_\_

Volunteer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A signed version of this written acknowledgement will be retained by the school for as long as you serve as a volunteer at the school. You will also be given a copy of this written acknowledgment as well as a copy of CCSD Regulation 5152, Regulation 4100, and a list of pertinent definitions from Nevada law.

October 29, 2017