

MABEL HOGGARD ELEMENTARY SCHOOL
School Organizational Team Minutes
October 17, 2017
3:35 pm

MABEL HOGGARD ELEMENTARY School Organizational Team (SOT) meeting was called to order at 3:35 pm on October 17, 2017. The meeting was held in the Library.

Members present: Nancy Brune, Kayanne Johnson, Robin Maglicco, Victoria Dailey, Christopher Ho, Magnolia Williams, Nakia Woodson. **Members absent:** Judi Robinson.

Other educators/community members present: Stacey Scott-Cherry, Bonnie Peffer, and Kimberly Law.

AGENDA ITEMS

1. Introductions

SOT members introduced themselves.

2. SOT Update

Ms. Scott-Cherry noted that Judi Robinson does not want to serve on the SOT at this time, representing support staff. Ms. Scott-Cherry looking for a new support staff representative. Tarah Hernandez, who was elected as parent representatives, has also stated that she cannot serve. The next highest scoring individual is Nakia Woodson, who has agreed to serve on the SOT.

3. Approval of Minutes

The SOT reviewed minutes from the SOT meetings on September 19, 2017 and September 25, 107. Dr. Brune made a motion to approve the minutes from both meetings. Dr. Maglicco seconded. Motion carried.

Ms. Scott Cherry reviewed the minutes from previous meetings and the budget issues specifically to inform new SOT members. She noted that the school's operating budget now stands at \$32,000, down from \$89,000. She also noted that there is another change regarding the Nevada Ready program. Specifically, Hoggard lost the early childhood education self-contained classroom. However, Hoggard still has the pre-K program for both special education and regular education. But the school did lose the specialized program, since there were only three students participating in that program.

4. Function of the SOT

Ms. Scott Cherry reviewed the functions of the SOT. One of the functions is to advise principal on matters related to the school for the well-being of the school. If Ms. Scott Cherry does not follow the will (or preferences) of the SOT, the SOT can appeal. At that point the Assistant Superintendent would likely become involved. The principal has to justify her reasoning for not following the preferences of the SOT. Ms. Scott Cherry noted that the SOT will meet monthly, with some exceptions. This year, the SOT will review the school's plan of operation and sschol performance plan, as well as several curriculum items.

5. Selection of SOT Chair

Ms. Scott Cherry reviewed the functions of the Chair. Responsibilities include: Working closely with the principal to come up with agenda items; making certain the SOT is addressing critical issues in a timely fashion, and running the SOT meetings.

6. Selection of Vice Chair

In the event that the Chair cannot attend, the Vice Chair will call the SOT meetings to order.

7. Community members

Dr. Maglicco mentioned that we need to invite our community, particularly our supporters, to our meetings so that they can find out more about our budget constraints.

8. Secretary

Ms. Scott Cherry noted that the Secretary has to take notes and post them before the meetings.

There was a motion to approve the Hoggard Slate of Officers for the SOT; Vicky Dailey, chair; Nakia Woodson, vice chair; and Nancy Brune, secretary. Kayanne Johnson approved the motion. Dr. Maglicco seconded. Motion carried.

The SOT team indicated there was a consensus to keep the norms and guidelines that the SOT established last year. Kayanne Johnson made a motion to keep the guidelines and norms the same. Dr. Maglicco seconded. Motion carried.

9. Agenda

Ms. Scott Cherry noted that agencies have to be posted for the meetings prior to the meeting.

10. Next steps: Upcoming Agenda Items

Ms. Scott Cherry noted that the SOT will need to review the school performance plan and the school operational plan at the SOT's November meeting.

Ms. Scott Cherry noted that the SOT will store documents, templates, data, and meeting minutes on the Google Drive.

Ms. Scott Cherry also shared that the school will get rid of the playground. Hoggard's Parent Teacher Organization (PTO) is currently trying to raise funds to put something to replace it in that space.

Meeting adjourned at 4:50 pm.